

TOWN OF LYME
SELECT BOARD MEETING
Minutes for May 1, 2014
Approved: May 8, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie, Fred Stearns, (Road Agent), Robert Thebodo, (Chase Beach Supervisor) Joanne Coburn, (Tax Collector), Nancy Grandine, (Overseer of the Public welfare).

Chair Smith called the meeting to order at 8:00AM.

1. Matters arising:
 - Discussed complaints from one family. Noted letter from select board will be in the mail today. Road has been evaluated and not felt to be hazardous. Highway crew has been busy repairing washouts.
 - Roller still not settled. Leasing company had some personnel changes; there was some confusion on the leasing companies end. It will take until mid-August to get a new roller. The sales manager is working on this and has assured the Town they will work this out. Cutting has all original paperwork. It was noted by the leasing company if the Town did not want to wait until mid-August they could make a deal with a 2013 or 2014 roller with minimal hours on it. Cutting is waiting to receive notification from leasing company that the lease agreement has been agreed upon by the Town and leasing company attorneys.
 - Permit for River Road culvert: David Robbins Planning Administrator to view the site and discuss with DES. Hopefully we can the plan work so it does not require a permit. DES Coming to view River Road concerns, Fred will plan to join us on the tour. Can we provide lunch for the group?
 - Bill Pushee wants to know why the water runs downhill across his second driveway. He was given permission for second drive by previous select board many years ago. Question is he grandfathered in to have second drive or does he still need a permit.
 - While Fred is grading, highway crew is busy hauling next year's sand, also using sand contractor and M. Bailey to haul with bigger trucks. Jumping Jack compactor, Fred has 3 bids, will bring in to the office for viewing. The guys want the most expensive because it is a better compactor.
2. Robert Thebodo: Chase Beach Supervisor has asked for some clarifications of the job description. He is excited about the opportunity and is looking forward to working at the pond. While he does not have all the certifications needed he has signed up to take the classes. Bob had questions about raking the beach and/or adding sand. He wonders if the highway dept. could use the York rake at the beach just before it opens. Bob will get together with Dina to put out an ad for more lifeguards.
3. Joanne Coburn: Has come to the meeting to clarify the process of tax liens and deeding. She has a manual available in her office with information prepared by the Tax Collector's Assoc. When she issues a tax bill it is a priority lien in itself. That lien remains in effect until the following October 1st. A lien must be placed and recorded at the Registry of Deeds before October 1st. The overdue tax carries an interest rate of 12% until it goes to lien then it becomes 18%. Two years after the lien is placed the tax collector is mandated by law to deed the property. The town then does own the property. The taxpayer then has 3 years to buy back the property for taxes, cost, penalties and interest. The select board can tell the tax collector not to deed the property. The SB can make arrangements with the property owner for them to make payments. The property can be deeded at any time the taxpayer defaults. The tax collector can deed the property and the SB not sign or record the deed if the taxpayer will make a commitment to repay the taxes. The taxpayer must also sign a commitment that they are responsible for all subsequent taxes, fees, interests and costs as part of the payment agreement. Sample forms are in the manual. All decisions and notifications should be in writing signed by the SB. Once the tax

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collector deeds the property, she/he is out of the loop and all payments are made to the town. People who are repeatedly in default can become accustomed to having their debt forgiven, interest waived, or deeding date extended. Included in the letters to the taxpayers should be an explanation that this agreement may not be granted for subsequent taxes due to be deeded.

4. Nancy Grandine had a question about welfare guidelines that were to be discussed in December and approved by the SB. It was done but we need to find the date for Nancy.
5. At 9:56 Smith made a motion to enter non-public session under RSA 91-A:3 IIc Reputation. Seconded by Mackenzie, voted 2 – 0. At 9:15 Board returned to Public Session having discussed two tax situations. Smith motioned and Mackenzie seconded that Smith send a letter to the Tax Collector noting that it is not in the Town's interest to deed these properties at this time. Voted 2 - 0
6. Minutes: amend minutes to read "correct damage as a result of the town's actions to correct water runoff." Approval of minutes as amended. MacKenzie seconded. Non Public Minutes of April 24, 2014 approved as written.
7. Matters arising:
 - a. Patty provided notes on her conference re; climate change.
 - b. DES coming for site visit and to discuss the River Road. Fred and Board are invited to attend. Need to warn "SB Working session on River Road".
 - c. Green up day all taken care of, Matt will pick up heavy stuff the following week.
 - d. The SB has discussed the harassment of town employees and a letter will be sent to the responsible parties.
 - e. Assessing clerk job description will be put off until next week.
 - f. Barn historical review scheduled for May 6 AM. Need checklist and folders reviewed on Monday May 5th.
8. Report of wood cuts were approved and signed:
 - Eric Furstenberg & Emily Blanchard-Map 414 Lot 26.1-\$413.78
 - Benjamin & Debra Kilham-Map 415 Lot 28&29-\$1,713.10
 - Bruce & Megan Hammond- Map 410 Lot 42-\$2,527.79
9. Committee and Commission reports.
 - Recreation Commission is planning a 5 K run as a fund raiser. From the green up Market Street and Washburn Hill around the triangle and back again. August 2, 2014. Walk run, any age.
 - Guidelines for handling requests for abatements and tax forgiveness. Will discuss next week when Patty returns.
 - Memorial Day: Lyme services will be May 18, 2014, Jay will be the speaker.
10. Ongoing business:
 - May 16th, 1 PM evaluation workshop
 - Capitol Reserve Funds: Will need department heads to come in with requests and estimated costs. Will most likely need a follow up session to explore and answer any questions that come up.
 - Park and Ride no further information. Question where boundary lines are, can we ask DOT to expand parking lot for more spaces.
 - Patty's report on climate change conference at DHMC on April 28th was reviewed.
 - Reminder to follow up on driveway permits and inspection to be sure they are built as described and permitted.
11. David Robbins came in to discuss culvert replacement on River Road, he does not think we will need permit but he will discuss with DES. Notified of DES visit next week. SB

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authorized David to make whatever maps needed for Jim Kennedy in his work on behalf of the town. Discussed areas of most concerned.

12. There being no further business Smith motioned to adjourned at 10:22 AM. Seconded by MacKenzie.

Respectfully submitted,

Susan J. MacKenzie